

**Mahant Bachittar Singh**  
**College of Engineering & Technology, Jammu**  
**A Constituent of Sant Manjit Singh Trust**

(Approved by AICTE, J&K Government & Affiliated to University of Jammu)

Minutes of 12<sup>th</sup> Management Committee Meeting

Held on Tuesday, 9<sup>th</sup> March, 2021

12<sup>th</sup> Management committee meeting of Mahant Bachittar Singh college of Engineering and Technology Jammu was held on 09-03-2021, Tuesday, 03:30 p.m. in the Conference Hall of General Zorawar Singh Auditorium, University Campus, University of Jammu.

The following members were present in the meeting:

1. Prof. (Dr.) A.S. Sudan Chairman  
Mahant Bachittar Singh College  
of Engineering & Technology, Jammu
2. Prof. Rajni Kant Member  
Director Colleges Development Council (CDC)  
University of Jammu, Jammu
3. Prof. Satnam Kour Member of  
Syndicate  
VC-Nominee  
P.G. Dept. of English  
University of Jammu, Jammu
4. Prof. Pawanesh Kumar Abrol Member  
VC-Nominee  
(P.G. Dept. of Computer Science & IT)  
University of Jammu, Jammu
6. Dr. Amrik Singh, Special invitee  
Vice Principal, Mahant Bachittar Singh College  
of Engineering & Technology, Jammu
7. Prof. Parveen Singh Member, Faculty-  
Nominee  
Dean Academics, Mahant Bachittar Singh  
College of Engineering & Technology, Jammu

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8. Prof. (Dr.) D.S. Pundhir  
Director cum Principal,  
Mahant Bachittar Singh College of  
Engineering & Technology, Jammu

Member- Secretary

Communication, regretting and showing inability to attend the meeting was received from the following:

1. Mr. Vikas Dhar Bagati  
Dy Secretary, Higher Education  
Department Govt. of J&K

Member-  
Nominee

2. S. Kulwant Singh Johal  
Sr. Advocate, High Court J&K  
R/O 132-A, Gurnam Niwas  
Wazarat Road Jammu

Member

3. Sudershan Singh Wazir  
Trikuta Nagar, Jammu

Member

First of all, Dr D. S. Pundhir member secretary and the Director cum principal of the college welcomed Prof. Amar Singh Sudan the honorable chairman, Prof. Rajni Kant, CDC university of Jammu, Prof. Satnam Kour, Prof. Pawanesh Kumar Abrol, prof. Amrik Singh and Prof. Praveen Singh.

The meeting started thereafter with the permission of the chair.

**Item No. 12.01: Minutes of the 11th Management Committee  
Meeting held on 21st December, 2019.**

The minutes of the 11<sup>th</sup> Management committee meeting held on 21<sup>st</sup> December, 2019 were confirmed by the committee.

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**Item No. 12.02: Action taken report on the minutes of 11th management Committee Meeting of the Institute held on 21<sup>st</sup> December, 2019.**

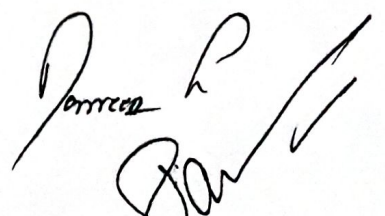
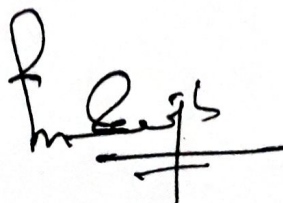
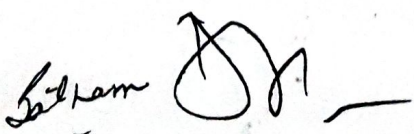
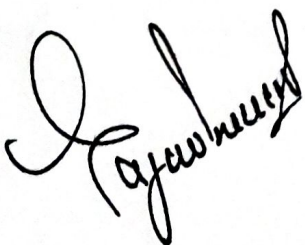
The action taken report on the decisions of the 11<sup>th</sup> Management committee meeting held on 21<sup>st</sup> December, 2019 were discussed and approved with satisfaction by the management committee.

**Item No. 12.03: Report on the appointments made after 21<sup>st</sup> December, 2019 onwards till 8<sup>th</sup> March 2021.**

Management Committee advised the Principal of the college to forward the detailed information of the appointments made by the college to the university CDC office for its necessary perusal within a period of two weeks after the minutes are approved.

**Item No.12.04: Report on resignation of the employees of the institute after 21st December 2019 onwards till 8<sup>th</sup> March, 2021.**

Management Committee advised the Principal of the college to forward the detailed information of the employees who resigned from the college with their final payment settlement record to the university CDC office for necessary and needful within a period of two weeks after the minutes are approved.



**ItemNo.12.05: Report on placement & admissions in higher study of pass out students for last three academic years.**

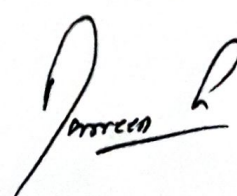
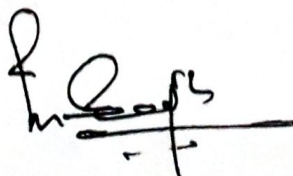
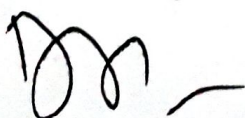
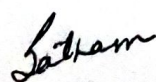
The report on placement, admitted students in higher study and turned entrepreneurs of pass out students of last three academic years were considered and noted by committee with the observation that more efforts should be made at college level to improve the placement of the students.

**Item No. 12.06: Report on the university results and merit positions of the students for last three academic years.**

The report on the university results and merit positions of the students for last three academic years were considered and noted by the members of the committee with the observation that college should pay more sincere efforts to improve the student results.

**Item No. 12.07: Report on students admissions in the various engineering programmes for last three academic years.**

The report on the admissions in the various engineering programmes for last three academic years were considered by the committee with the note of advice that college should pay more sincere efforts to improve the admissions in first year.





**Item No. 12.08      Report on Faculty publication for last three academic years.**

The reports on the faculty publication for last three academic years were considered by the committee and appreciated the efforts of the faculty members for publishing good research papers.

**Item No. 12.09.      Report on closure of M.B.A. and M.C.A. Programmes of the institute.**

Management committee noted the closure report of M.B.A. and M.C.A. Programmes of the institute after the same have been approved by the university competent authority.

**Item No. 12.10:      Report on the status of NBA Accreditation applied for four eligible BE programmes.**

The report on the Status of NBA Accreditation for four eligible B.E programmes were noted by the members of the committee and appreciated the efforts of the college for the same.

**Item No. 12.11:      Approve and discuss the Appointments of Emeritus Professors in CSE, E&C, ME and EE.**

Management Committee suggested the principal of the college to forward the details of the identified Emeritus professors by the college for CSE, ECE, ME and EE departments to the CDC office university of Jammu and unless such cases are approved by the university as per its existing recruitment rules, no such appointments be made or given effect to.

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**Item No. 12.12: Approve and discuss for submitting application of the college for the UGC Autonomous status.**

Members of the Management Committee approved the proposal of the college for submitting application of the college for the UGC Autonomous status

**Item No. 12.13: Approve and discuss the start of four post graduate Engineering (M.Tech.) Programmes in Mechanical Engg., Computer Science and Engg., Electrical Engg., and Electronics & communication Engg. with the student intake of (18) in each from 2021-22.**

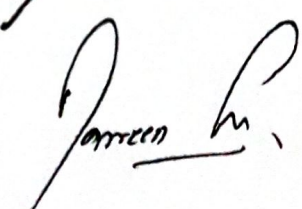
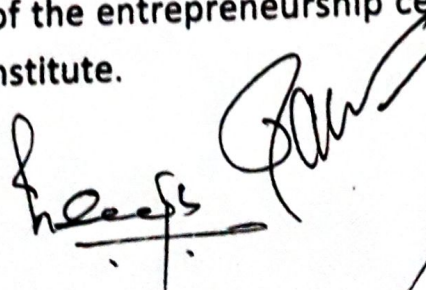
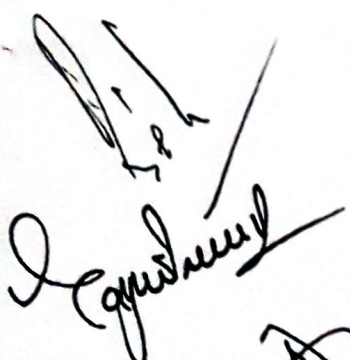
Management Committee approved the proposal of the college for applying to AICTE for four M. Tech. Programmes (Mechanical Engg., Computer Science and Engg., Electrical Engg., and Electronics Engg.) with student intake of 18 in each program.

**Item No. 12.14: Approve and discuss the increase in present student intake from 60 seats to 120 seats in each of mechanical and CSE Department from 2021-22.**

Management Committee have deferred this agenda item.

**Item No. 12.15: Approve and discuss the establishment of the entrepreneurship cell and incubation centres in the institute.**

Management Committee approved the proposal of establishment of the entrepreneurship cell with incubation centres in the Institute.





**Item No. 12.16: Approve and discuss the establishment of NSS/NCC unit in the institute.**

Management Committee approved the proposal for the establishment of NSS/NCC unit in the institute.

**Item No. 12.17: Approve and discuss the Decentralization of financial powers in the Institute.**

Management Committee approved the proposal of decentralization of financial powers among college official as following:

S.NO	Institute official	Financial powers
1.	Principal	Rs. 1,00,000/-
2.	Vice Principal	Rs. 30,000/-
3.	Deans	Rs. 30,000/-
4.	HODs	Rs.25,000/-
5.	Various Activities In-charge	Rs. 15,000/-

- All expenditure shall have to be made as per the GFR rules in vogue.

**Item No. 12.18: Approve and discuss the Remuneration for hiring senior external faculty to support weak students (a) at entry level (b) throughout period of study (c) students having backlogs.**

Management Committee approved the proposal with the suggestion that college must engage its own faculty members and pay them extra incentives for taking extra classes to support the weak students (a) at entry level (b) throughout period of study.



**Item No. 12.19:** Approve and discuss the Incentives and reward system for publication, organization and participation in seminars and conferences and substantial reward for developing the patent.

Members of the Management Committee approved the proposal as following:

	Research Activity	Incentives & Reward
1.	Participation and presenting research paper in national / international conferences and seminars within the country.	Duty leave for attending period, registration fees TA/DA, and Appreciation Letter.
2.	Participation and presenting research paper in international seminars and conferences outside the country.	Duty leave for attending period, registration fees DA and Appreciation Letter .
3.	Publication of a research paper in national / international journal	Registration fees and Appreciation Letter.
4.	Development of a patent.	Reward of Rs. 50000/- and Appreciation Letter.

**Item No.12.20:** Approve and discuss the upgradation of faculty qualification by providing incentives and reward system for faculty to attain PhD degree.

Management Committee approved the proposal and suggested that six months leave with full pay be given in favour of faculty members to encourage them for undergoing Ph.D course work which shall enable them for seeking registration to Ph.D programme.

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**Item No. 12.21:** Approve and discuss the Establishment of the Alumnae Association in the institute.

Management Committee approved the proposal and appreciated the college for same.


**Item No. 12.22:** Approve and discuss the budgetary allocation in each department for research and innovation activities for students and faculty.

Management Committee approved the proposal for the budgetary allocation of Rs. 2.00 lac in each department for research and innovation activities of the students and faculty.

**Item No.12.23:** Approve and discuss the participation of the institute in National Institutional Ranking Framework (NIRF).

 Management Committee approved the proposal of the participation of the institute in National Institutional Ranking Framework (NIRF) provided the college meets all necessary eligibility requirements.

**Item No. 12.24:** Approve and discuss the development of existing playgrounds of football, volleyball and hockey and organize the Sport Meet-2021 in the institute.

 Management Committee approved the proposal of the development of existing play grounds of football, volleyball







**Item No. 12.25: Approve and discuss the organization of institute Tech Fest -2021.**

Management Committee approved the proposal of the college to organize the Tech-fest-2021 in online / virtual mode.

**Item No. 12.26: Approve and discuss the coaching for competitive examinations like GRE, GATE etc.**

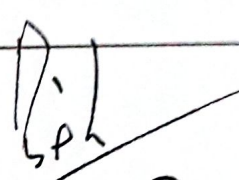
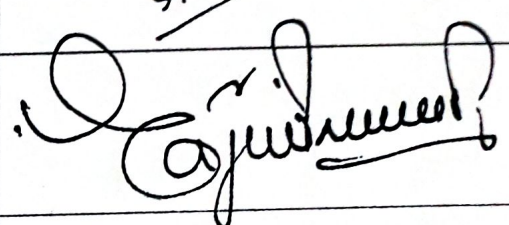
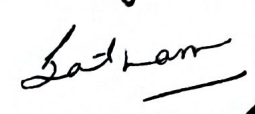
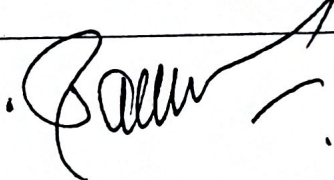
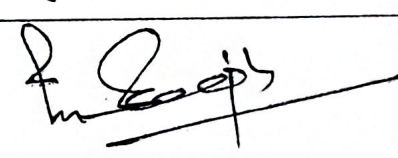
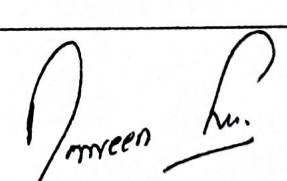
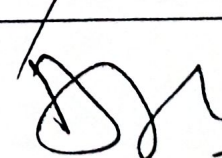
Management Committee approve the proposal with the note of advice that college must engage its own faculty members for coaching classes for competitive examinations like GRE, GATE etc and pay extra incentives to the faculty members for the extra classes beyond working hours.

The meeting ended with a vote of thanks to the chair.

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**Signatures of the Management Committee Members attended the Meeting held on 09-03-2021, Tuesday, 03:30 p.m. in the Conference Hall of General Zorawar Singh Auditorium, University of Jammu.**

SNo.	Management Committee Members	Signature
1.	Prof. (Dr.) A.S. Sudan MBS College of Engineering & Technology Jammu	
2.	Prof. Rajni Kant Director College Development Council University of Jammu,	
3.	Prof. Satnam Kour P.G. Dept. of English University of Jammu	
4.	Prof. (Dr.) Pawanesh Kumar Abrol P.G. Dept. of Computer Science & IT University of Jammu	
5.	Dr. Amrik Singh, Vice Principal, MBS College of Engineering & Technology, Jammu	
6.	Prof. Parveen Singh Dean Academics, MBS College of Engineering & Technology, Jammu	
7.	Prof. (Dr.) D.S. Pundhir Director cum Principal, MBS College of Engineering & Technology, Jammu	 9/3/2021