

Mahant Bachittar Singh College of Engineering & Technology, Jammu

A Constituent of Sant Manjit Singh Trust

(Approved by AICTE, J&K Government & Affiliated to University of Jammu)

Minutes of 11th Management Committee Meeting Held on Saturday, 21st December, 2019

11th Management committee meeting of Mahant Bachittar Singh college of Engineering and Technology Jammu held on 21-12-2019, Saturday, at 11 A.M. in the Board room, Administrative block of the college.

The following members were present in the meeting:

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| 1. | Prof. (Dr.) A.S. Sudan
Mahant Bachittar Singh College
of Engineering & Technology, Jammu | Chairman |
| 2. | Prof. (Dr.) Alka Sharma
Director, Dept. of Management
CDC-Nominee , University of Jammu | Member |
| 3. | Prof. (Dr.) Pawanesh Kumar Abrol
P.G. Dept. of Computer Science & IT
University of Jammu | Member
VC-Nominee |
| 4. | Mr. Lakhbir Singh Bawa,
Advisor, Mahant Bachittar Singh College
of Engineering & Technology, Jammu | Special invitee |
| 5. | Prof. Parveen Singh
Dean Academics, Mahant Bachittar Singh
College of Engineering & Technology, Jammu | Member
Faculty- Nominee |

Dr. A.S. Sudan

Alka Sharma

Parveen Singh

Mr. Lakhbir Singh Bawa

Dr. Pawanesh Kumar Abrol

6. Prof. (Dr.) D.S. Pundhir
Director cum Principal,
Mahant Bachittar Singh College of
Engineering & Technology, Jammu

Member- Secretary

Communication, regretting inability to attend the meeting was received from the following:

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| 1. | Secretary Higher Education
Nominee of the state Govt. J & K | Member |
| 2. | Prof. Satnam Kour
P.G. Dept. of English
University of Jammu | Member |
| 3. | S. Kulwant Singh Johal
Sr. Advocate
R/O 132-A, Gurnam Niwas
Wazarat Road Jammu | Member |
| 4. | Sudershan Singh Wazir
Trikuta Nagar, Jammu | Member |

First of all Dr D. S. Pundhir, member secretary and the Director cum principal of the college welcomed Prof. Amar Singh Sudan the honorable chairman, Professor Alka Sharma, Professor Pawanesh Kumar Abrol, Mr. Lakhbir Singh Baba and Professor Praveen Singh. The meeting started thereafter with the permission of the chair.

Item No. 11.01: Minutes of the 10th Management Committee meeting held on 5th October 2018.

The minutes of the 10th Management committee meeting held on 5th October 2018 were confirmed.

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Item No. 11.02: Action taken report on the minutes of 10th management Committee Meeting of the institute held on 5th October 2018

The action taken report on the decisions of the 10th Management committee meeting held on 5th October 2018 were considered and noted with satisfaction by the management committee.

Item No. 11.03: Report on the appointments made after 1st April, 2018 On wards till 20th December 2019.

Members of the Management Committee took note on the report of the appointments made by the institute after 1st April 2018 onwards till 20th December 2019. Committee appreciated the efforts of the institute management for appointments of senior faculty as cadre of professor and Associate professor with Ph.D. degree

Item No.11.04: Report on resignation of the employees of the institute after 1st April 2018 onwards till 20th December 2019.

Members of the Management Committee took note on the report of the resignation of the employee of the institute after 1st April 2018 onwards till 20th December 2019.

Item No.11.05: Report on placement, admissions in higher study and turned entrepreneurs, of pass out students for last three academic years.

The report on placement, admitted students in higher study and turned entrepreneurs of pass out students of last three academic years were considered and noted by the members of the committee with appreciation.

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Item No. 11.06: Report on the university results and merit positions of the students for last three academic years.

The report on the university results and merit positions of the students for last three academic years were considered and noted by the members of the committee with satisfaction especially improvement in higher semester results.

Item No. 11.07: Report on admissions in the various engineering programmes for last three academic years.

The report on the admissions in the various engineering programmes for last three academic years were considered and noted by the members of the committee and suggested more focus and efforts in first year admission 2020-2021.

Item No. 11.08: Report on faculty publication of last three years.

The report on the faculty publication for last three academic years were considered and noted with satisfactions by the members of the committee.

Item No. 11.09: Report on Zero Session for M.B.A. Programme of Academic Session 2018-19 and 2019-20

The report on Zero Session of M.B.A. Programme for Academic Session 2018-19 and 2019-20 were noted by the members of the Management committee with the suggestion that more efforts may be made in admissions to revive course if possible.

Item No. 11.10: Report on Zero Session for M.C.A. Programme for Academic Session 2018-19 and 2019-20

The report on Zero Session for M.C.A. Programme of Academic Session 2018-19 and 2019-20 were noted by the members of the committee with the suggestion that more efforts may be made in admissions to revive for the next session.

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Item No. 11.11: Approve and discuss the Institutional strategic plan 2019-2024.

Members of the Management committee discussed and approved the Institutional Strategic Plan of the institute. The committee appreciated the initiatives of the institute for focusing on output based education system.

Item No. 11.12: Report on the status of NBA accreditation applied for four eligible B.E. programmes.

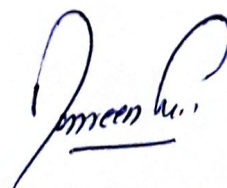
Members of the Management Committee took note on the submission of SAR of all the eligible BE programmes of the institute for the NBA accreditation. The committee appreciated the efforts of the college for uploading the SAR of NBA accreditation.

Item No. 11.13: Approve and discuss the Vision & Mission statements of the institute and Vision & Mission statements along with PEO and PSO of all five BE engineering programmes as per AICTE guidelines.

Members of the Management Committee approved the Vision & Mission statements of the institute and Vision & Mission statements along with PEO and PSO of all five BE engineering programmes as per AICTE guidelines.

Item No. 11.14: Approve and discuss the start of BE civil engineering programme in the institute with the student intake of 60 from session 2020-21.

Members of the Management Committee approved the proposal of the start of BE civil engineering programme in the institute with the student intake of 60 from session 2020-21.



Item No. 11.15: Approve & discuss the start new M. Tech. Programmes in mechanical engineering, computer science and engineering, electrical engineering and electronics & communication engineering with the student intake of (18) in each from 2020-21.

The proposal of start new M. Tech. Programmes in mechanical engineering, computer science and engineering, electrical engineering and electronics & communication engineering with the student intake of (18) in each from 2020-21 was deferred by the Management Committee.

Item No. 11.16: Approve and discuss the proposal to reduce the present student intake from 60 seats to 30 seats in each of IT and E&C department from academic year 2020-21.

Members of the Management Committee approved the proposal of reducing the present student intake in IT and E & C from 60 seats to 30 seats from academic session 2020-21.

Item No. 11.17: Approve and discuss the increasing of present student intake from 60 seats to 90 seats in each of mechanical and CSE department from academic year 2020-21.

Members of the Management Committee deferred the proposal of increasing the present student intake in mechanical and CSE department from 60 seats to 90 seats from academic year 2020-21.

Item No. 11.18: Report on the constitutions of various committees for better Academic & Administrative governance.

Management Committee granted approval to the constitutions of the following committees for better Academic & Administrative governance.

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- Accreditation Committee.
- Alumni Committee,
- Anti- Sexual Harassment Committee
- Finance Committee,
- Institutional Quality Assurance Committee,
- Examination Committee,
- Transport Committee,
- Training & Placement Committee,
- Canteen Committee,
- counseling committee,
- Admission Committee.
- Anti- Ragging Committee.
- Library committee,
- Purchase Committee,
- Council of Students Activities,
- Grievance Redressal Committee,
- Hostel Committee'
- Building Construction and Maintenance Committee,
- Discipline Committee,
- Social Interaction Committee

Item No. 11.19: Approve and discuss the proposed Faculty Development Programmes (FDP) in the various academic departments of the institute.

Members of the Management Committee considered and approved the following Faculty Development Programmes (FDP) in the various academic departments of the institute.

- One week workshop on "Out Come based education system-I"
- One week workshop on "Out Come based education system-II"
- One week programme on "Advance Pedagogy & Research Methodology."
- one week programme on "Management capacity Development "
- one week programme on " Developing Effective Communication Skill "
- one week programme on " Artificial Intelligence & Manufacturing Excellence"

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Item No.11.20: Approve and discuss the proposed students skill development programmes in the various academic departments of the institute.

Members of the Management Committee approved the following proposed students skill development programmes in the various academic departments of the institute.

- soft skill training programme "college to corporate"
- "Placement Preparatory workshop"
- GATE Coaching
- Conduct of "Employability test"
- "Developing Effective Communication Skill"

Item No. 11.21: Approve and discuss the Appointment / empanelment of companies/agencies for GATE Coaching of the students in various academic departments.

Members of the Management Committee approved the empanelment of following companies/agencies for GATE Coaching.

- | | |
|---|--|
| • M/s GATE Coach
28 Jia Sarai, New Delhi-16 | • M/s GATE Forum
Educational Services Pvt. Ltd.
Secundrabad-500003 |
| • The GATE Academy
74 keshva krupa
Jaya Nagar Banglore-560011 | • M/s Engineers Academy
11-102 Ram Nagar Tonk Road
Jaipur-302033 |

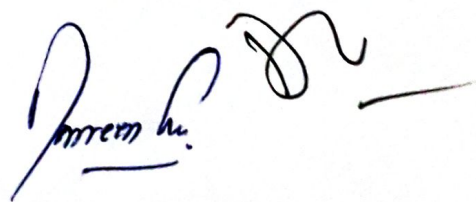
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Item No. 11.22: Approve and discuss the Appointment / empanelment of adjunct & emeritus professor in the institute as per UGC/AICTE norms.

Management Committee approved the following proposed Appointment / empanelment of adjunct & emeritus professor in the institute as per UGC/AICTE norms.

- Dr. A.K. Saluja
Ex Professor & Head, T&P
Delhi College of Engineering
- Dr. B.K Singh
Ex Professor, Electrical Engg. Deptt.
Bipin Tripathi Kumaon Institute, of
Technology Dwarahat (Uttarakhand)
- Dr. D. S. Kushwaha
Ex. Professor Computer Science & IT
Ministry of Higher Education "Saudi Arabia"
- Rakesh Bhatia
Freelance Consultant Surya Vihar Gurgaon
- Dr O. P Sharma
Ex. Principal Govind Ballabh Pant Govt.
Engg. College, Delhi
- Dr. Rajni Bhatnagar
Former Project Coordinator (Academic)
World Bank Projects NPIU, Delhi
C-72, Sector-30 Noida-201301
- Professor B. Kishor
Ex. Head Mechanical Engineering
BHU, Varansi (UP)
- Dr. R. N Mathur
Ex-Central Project Advisor
W B Project NPIU, Delhi
- Dr. Migendra Pratap Singh
Ex. Dean College of
Technology
Pant Nagar, Uttarakhand
- Dr. Nanditesh Nilay
Founder (TraNc) & Ex-
Chairman ISTD Diploma
Board, Delhi
- Dilip Kumar Dey
Ex. GM BHEL, Bhopal
- Er. Pramod Mishra
Executive Director
AGRAY Pvt. Ltd., Lucknow
- Mrs Vinod Jindal
Ex. Director, Ministry of Urban
Development, E-18, Greater
Kailash Part-II New Delhi-48
- Dr. Jotsna Shinha
Director
R.C. Institute of Technology
Delhi-43



Item No.11.23: Approve and discuss the Up-gradation of computing and IT- infrastructure of the Institute.

Members of the management committee approved the proposal of the Up-gradation of computing and IT- infrastructure of the institute with the suggest of using old IT infrastructure as may be used after upgradation.

Item No. 11.24: Approve and discuss the development and implementation of institutional management information system MIS in the light of forth coming visit of NBA Accreditation team.

Members of the management committee approved the proposal of the development and implementation of institutional management information system MIS in the institute.

Item No. 11.25: Approve and discuss the development of interactive institute website in the light of forth coming visit of NBA Accreditation team.

Members of the management committee approved the proposal of the development of interactive institute website.

Item No. 11.26: Approve and discuss the Up-gradation of different labs of the Mechanical Engineering, Electrical Engineering, Computer Science and Engineering and Electronics & Communication Engineering department in the light of forth coming visit of NBA Accreditation expert team.

Members of the management committee approved the proposal of the Up-gradation of different labs of the Mechanical Engineering, Electrical Engineering, Computer Science and Engineering and Electronics & Communication Engineering department in the light of forth coming visit of NBA Accreditation expert team.



Item No. 11.27: Approve and discuss the improvement in power back up system by replacing two 60 KVA outdated old generators & purchase 125 KVA new generator in the light of forth coming visit of NBA Accreditation expert team.

Members of the management committee approved the proposal of the improvement in power back up system of the college by replacing two 60 KVA old generator & purchase new 125 KVA generator in the light of forth coming visit of NBA Accreditation expert team.

Item No. 11.28: Approve and discuss the Development of sports fields in the light of proposed forth coming state level Sport Meet – 2020.

Members of the management committee approved the proposal of the Development of sports fields and sport infrastructure.

Item No. 11.29: Approve and discuss the organization of students technical and cultural festival AAGHAZ-2020 in the month of march 2020.

Members of the management committee approved the proposal of the organization of technical and cultural festival AAGHAZ-2020 in the month of March 2020.

Item No. 11.30: Approve and discuss the improvements in institute drinking water facilities by instailations/repairs of additional water cooler and water purifier.

Members of the management committee approved the proposal of the improvements in institute drinking water facilities by installations/repairs of additional water cooler and water purifier.

Item No. 11.31: Approve and discuss the improvement in institute cleaning work by outsourcing agency for the cleaning work.

Members of the management committee approved the proposal of the improvements in institute cleaning work by outsourcing agency for the cleaning work.

Dr. S. S. S.

M. H. H.

B. S. S.

P. S. S.

J. S. S.

Item No. 11.32: Approve and discuss the improvements in Lawns/Parks and beautification of institute campus by outsourcing agency.

Members of the management committee approved the proposal of the improvements in Lawns/Parks and beautification of institute campus by outsourcing agency.

Item No. 11.33: Approve and discuss the Infrastructure modifications in institute washrooms.

Members of the management committee approved the proposal of the Infrastructure modifications in institute washrooms.

Item No. 11.34: Confirmation of the appointment of Prof. (Dr.) D.S. Pundhir as institute Director cum Principal.

Members of the management committee approved the appointment of Prof (Dr) D.S. Pundhir as institute Director cum Principal.

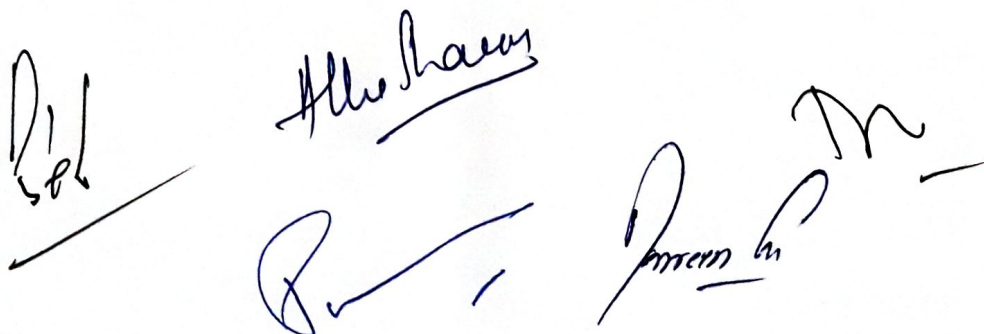
Item No. 11.35: Approve and discuss for submitting application of the college for the UGC Autonomous status.

Management Committee deferred the proposal of submitting application of the college for the UGC Autonomous status and suggest submitting it in the next Management Committee meeting.


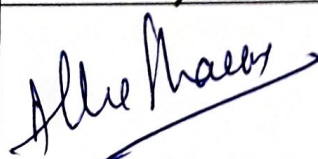
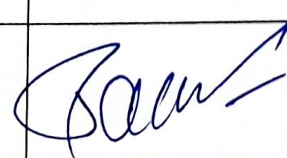
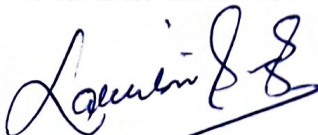


Item No. 11.36: Any other point with the permission of the chair.

At the end of the meeting management committee expressed the appreciation for the institute management for their positive efforts to improve academic ambiance of the college and speedy development.

The meeting ended with a vote of thanks to the chair.



Signatures of the Management Committee Members attended the meeting held on 21-12-2019, Saturday, at 11 A.M. in the Board room, Administrative block of the college:

SNo.	Management Committee Members	Signature
1.	Prof. (Dr.) A.S. Sudan Mahant Bachittar Singh College of Engineering & Technology, Jammu	 21/12/2019
2.	Prof. (Dr.) Alka Sharma Director, Dept. of Management & CDC - Nominee University of Jammu	
3.	Prof. (Dr.) Pawanesh Kumar Abrol P.G. Dept. of Computer Science & IT University of Jammu	
4.	Mr. Lakhbir Singh Bawa, Advisor, Mahant Bachittar Singh College of Engineering & Technology, Jammu	
5.	Prof. Parveen Singh Dean Academics, Mahant Bachittar Singh college of Engineering & Technology, Jammu	
6.	Prof. (Dr.) D.S. Pundhir Director cum Principal, Mahant Bachittar Singh College of Engineering & Technology, Jammu	 21.12.2019

